

**SUPREME COURT OF YUKON**

Between

Plaintiff/Petitioner

and

Defendant/Respondent

**ORDER FOR A CD OF DIGITAL RECORDING**

BEFORE A JUSTICE OF THE COURT ) day, the  
) day of , 20

THE APPLICATION of \_\_\_\_\_, without a hearing  
and without notice.

THIS COURT ORDERS that:

A CD of the Digital Audio Recordings of the court proceedings with respect to this matter  
heard on \_\_\_\_\_ be provided to [*name of person requesting CD*]  
\_\_\_\_\_ on the following terms and conditions:

1. That the CD will not be copied.
2. That the contents of the CD will not be stored or transferred to any other device.
3. That the contents of the CD will not be uploaded to the internet or any other medium.
4. That the contents of the CD will not be distributed, broadcast, or transmitted in any way.
5. That the CD will not be used for the preparation of unofficial transcripts of the proceedings.
6. That the CD will only be accessed by \_\_\_\_\_ [*name of person requesting CD*] or an individual assisting them in this matter.
7. That the CD will be stored in a secure place when not in use.
8. That the CD will be destroyed once its purpose has been concluded.

By the Court

\_\_\_\_\_  
Clerk of the Court

Approved as the Order made:

\_\_\_\_\_  
Signature [*Applicant*]

\_\_\_\_\_  
Print Name [*Applicant*]

APPENDIX A

Date: \_\_\_\_\_

**REQUEST FOR COPY OF CD FROM COURT RECORDING**

**Reason for Request:** \_\_\_\_\_

**Style of Cause:** \_\_\_\_\_

**File Number(s):** \_\_\_\_\_

**Publication Ban(s):** \_\_\_\_\_

**Date of Proceedings (ONLY ONE DATE PER REQUEST):** \_\_\_\_\_

**Court Proceedings:**       Civil                                       Criminal

**Court Type:**                       Supreme                       Territorial                       Small Claims  
    Court of Appeal                       Youth Criminal Justice

**Name of Justice, Judge or Justice of the Peace:**

Chief Justice                       Chief Judge                       Deputy Judge

Justice                       Judge                       J/P

**Recording Type:**     Full       Excerpt    Specify: \_\_\_\_\_  
(Reasons, Testimony, Submissions, other, etc...)

**Party:**     Yes     No    **Requested by:** Name: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Office Use Only**

WHEN ORDERING PROCEEDINGS ENSURE THAT THE REQUESTOR IS IN COMPLIANCE WITH THE COURT ACCESS GUIDELINES

**Courtroom Number:**     Courtroom 1     Courtroom 2     Courtroom 3  
    Courtroom 4     Courtroom 5     Court Circuit: \_\_\_\_\_

**Recording Times:**                      From: \_\_\_\_\_                      To: \_\_\_\_\_  
   \_\_\_\_\_                                      \_\_\_\_\_  
   \_\_\_\_\_                                      \_\_\_\_\_  
   \_\_\_\_\_                                      \_\_\_\_\_  
   Tape counter number                      Tape counter number

Request Approved                       Request Denied

\_\_\_\_\_  
Judge's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk's Name

CD Delivered by:  
 Hand  
 Counsel Box  
 Other \_\_\_\_\_

\_\_\_\_\_  
Date Completed

Date: \_\_\_\_\_