

SUPREME COURT OF YUKON

PRACTICE DIRECTION
GENERAL-26

*Email Filing of Chambers Record
Pilot Project*

This pilot project allows parties to file documents for a Chambers Record by email. It will be in place until January 31, 2023, at which time an evaluation will be done.

The pilot project is limited to Chambers Records that are a maximum of 1 volume. One volume includes a maximum of 200 pages and 15 MB. Counsel is required to file a hard copy with the Court according to Rule 48 for any Chambers Record that exceeds this size.

All documents to be included in the Chambers Record shall be emailed to the Court Registry in PDF format, to the following email address: courtfilings@yukon.ca. These documents must be received by the Court Registry 2 days, not counting Saturday or holidays, before the date of hearing.

Counsel must ensure that the following information is provided to the Court Registry as per Rule 48(10)(c):

- (i) a title page bearing the style of proceeding and the names of lawyers;
- (ii) an index;
- (iii) the applicant's outline;
- (iv) the outline of each respondent;
- (v) the petition or application, as the case may be;
- (vi) each response in Form 11; and
- (vii) every affidavit, and every other document other than a written argument, that is to be referred to at the hearing.

The index must include the documents from all parties to be included in the Chambers Record.

A filed copy of the front page of the Chambers Record will be emailed to counsel or if there is any deficiency, the counter staff will advise counsel as soon as possible.

Duncan C.J.
June 1, 2022