



SUPREME COURT OF YUKON

NOTICE TO THE PROFESSION AND PUBLIC

September 3, 2021

The Supreme Court has resumed hearing matters in-person as long as they are able to take place safely and in accordance with the protocols outlined below, based on the recommendations of the office of the Chief Medical Officer of Health.

As this situation evolves, we will continue to monitor and assess information. There may be amended Notices, or changes without advance notice, in response to any changes in the COVID-19 situation in Yukon and guidance from the office of the Chief Medical Officer of Health. Please continue to monitor the Supreme Court Website, www.yukoncourts.ca, for updates or follow us on twitter at @YukonCourts.

I. PROTOCOL IN COURTROOMS

The following general precautions to ensure everyone's safety will apply to all in-person court hearings, appearances and trials. Judges have the discretion to direct more detailed or different precautions depending on the circumstances of a particular court hearing.

We recognize that particular circumstances may require counsel, a party or a witness to be present only by video or phone, such as when travel to the Yukon is not possible, or self-isolation is required. The Court will continue to assess the feasibility of hearing matters partially in person and partially by phone or video on a case by case basis, subject always to the requirements in criminal cases of the *Criminal Code*.

Screening Process for Persons Entering the Courtrooms

The Government of Yukon continues to recommend self-assessment based on the following symptoms:

- Fever;
- chills;
- cough;
- shortness of breath;
- runny nose;
- sore throat;
- headache;
- loss of sense of taste or smell;

- fatigue;
- loss of appetite;
- nausea and vomiting;
- diarrhea;
- muscle aches.

If you suffer from any pre-existing conditions, consider what are normal symptoms for you. If any of the above symptoms are usual symptoms of one of your pre-existing conditions, then you may not need to get tested or stay home.

If you are experiencing one or more symptoms you should self-isolate until you complete the Yukon Government self-assessment tool, or phone 811, and follow any direction provided. You may not return to the courthouse until you have been assessed by a healthcare practitioner, and have followed any direction given.

You shall not attend at the courthouse if you have been in contact with someone who has COVID-19 in the past 14 days.

If you are experiencing symptoms of COVID-19, as outlined above, and you are a party, an accused, or a witness whose presence is required in court, please ensure that you inform your counsel or the Trial Co-ordinator of your health situation before the time of your scheduled court appearance.

Counsel and self-represented parties may be asked to confirm at any in-person court appearance that to their knowledge, no one involved on their side, including witnesses and support persons, has any symptoms of illness that may be COVID-19, as outlined above, or has had contact with anyone who has symptoms that may be COVID-19.

The Sheriffs will screen people entering the courtrooms. If they observe anyone displaying symptoms that may be COVID-19, Sheriffs have the discretion to exclude observers from the courtroom, subject to the Judge's direction. Sheriffs and/or counsel will advise the Court of any court participants displaying such symptoms, at which time the Court will address the issue if necessary.

If during or after the proceedings, counsel, parties or participants become aware that they or someone they have been in contact with, within the previous 14 days have tested positive for COVID-19, they shall notify public health officials and the Trial Coordinator and follow all directions provided.

Cleaning and Sanitation

Anyone entering the courthouse shall use hand sanitizer upon entry. Hand sanitizer will be available by the entrances and exits of the courthouse.

Anyone entering any courtroom shall use hand sanitizer again upon entry. Hand sanitizer will be available at the entrance to the courtroom, court clerk's desk, witness box, bench and counsel tables.

The gallery seats and surface areas, door handles, clerk's desk, witness box, witness chair, microphones, prisoner box, witness rooms, counsel tables and chairs and bench, will be cleaned after each use. All courtrooms will be cleaned in their entirety at the end of each day.

If a witness swears an oath, the Bible will be disinfected after its use.

Courtroom Layout

Physical distancing measures among all people in the courtroom must be maintained. Each counsel will have their own podium at the respective ends of each counsel table. There will be stickers in the gallery seating indicating where people must sit in order to maintain physical distancing.

There will be plexiglass installed around the witness box, in front of the clerk's desk, and available at counsel tables, recognizing that physical distancing may be difficult to be maintained in those areas at all times.

If required, brief adjournments will be granted to counsel during a hearing to communicate with their client or co-counsel outside the courtroom to accommodate physical distancing and confidentiality.

Numbers of People in the Courtroom

The need for physical distancing may mean, in some cases, that it will not be possible for everyone to be present in the courtroom, especially in the smaller courtrooms. Priority will be given to participants in the hearing, and support people including family, victim services workers, FASSY workers, mental wellness counsellors, and probation officers.

Members of the media and the public, as always, are permitted to attend court (except in family matters or in exceptional court-ordered circumstances or where there are statutory requirements). If there is insufficient space in the courtroom to accommodate everyone, a conference call number will be provided for the media and members of the general public to call in to hear the proceedings.

The Sheriff's office has discretion to allow people into the courtroom on the basis of these priorities, subject to the Judge's direction.

Masks

The Courts have updated the policy on mask-wearing of November 20, 2020, to reflect the changes in mask-wearing requirements in the Yukon. In general terms, the policy states that mask-wearing is still mandatory within certain areas of the courthouse and courtrooms. This updated policy may be found on yukoncourts.ca, and is attached here for your reference as Appendix A.

II. CRIMINAL MATTERS

Jury trials will proceed as long as the safety protocol described above is followed.

Judge alone trials will proceed as long as the safety protocol described above is followed.

In-custody accused may continue to appear by video for short appearances, if desired, or as ordered by the Judge. Otherwise, they may appear in person, as long as the safety protocol described above is followed.

Criminal Chambers dates are posted on the Court website. (Please see Practice Direction Criminal-6).

Pre-trial conferences where all parties are represented by counsel shall continue to occur by phone unless otherwise requested by counsel.

If one or more parties is self-represented, the Judge shall exercise their discretion in deciding whether to hold the conference in person or by telephone.

III. FAMILY MATTERS

Family Chambers will occur on scheduled Tuesdays in **Courtroom 1** from 10:00 a.m. to 12:30 p.m. Dates will be posted on the Court website. Please ensure that matters scheduled on a Chambers day are 30 minutes or less in total, and are unlikely to be adjourned. If a matter is anticipated to take longer than 30 minutes, please contact the Clerk to schedule special time. If the matter is likely to be adjourned, please contact the Clerk to add the matter to the next Chambers day. (Please see Practice Direction Family-8).

Family Law Case Conferences and Judicial Settlement Conferences shall resume in person, as long as physical distancing can be maintained.

IV. CIVIL MATTERS

Civil Chambers will occur on scheduled Tuesdays at 3:00 p.m. Dates will be posted on the Court website. (Please see Practice Direction Civil-3).

Appearance Days will occur on scheduled Tuesdays at 4:00 p.m. Dates will be posted on the Court website.

Case Management Conferences where all parties are represented by counsel will continue to occur by phone unless otherwise requested by counsel.

If one or more parties is self-represented, the Judge may exercise their discretion in deciding whether to hold the conference in person or by telephone.

Settlement Conferences will resume in person, as long as physical distancing can be maintained.

Applications or trials requiring in-person testimony will proceed as long as the safety protocol described above is followed.

V. COURT REGISTRY

In-Person Attendances and Filing

The public door into the Registry will continue to be locked but the Registry will accommodate in-person attendances as long as physical distancing measures are respected. Registry staff may refuse access to the Registry to anyone who does not comply with physical distancing requirements.

Email Filing

Email filing is not permitted unless there are exceptional circumstances related to the COVID-19 pandemic. The Court currently does not have an electronic filing system. The email filing that was permitted during the last year was a temporary measure to address the restrictions in place as a result of COVID-19. Unfortunately, it is impractical and time-consuming for Registry staff.

The Court recognizes the benefits and is supportive of implementing a proper electronic filing system in the future.

Service and Delivery

All documents are required to be served or delivered according to the *Rules of Court* of the Supreme Court. No email service is permitted unless it is done according to the *Rules of Court*.

Affidavits

The Order (Ministerial Order 2020/39) allowing for affidavits to be sworn or affirmed remotely has been repealed. Therefore, all affidavits shall be sworn or affirmed in accordance with ss. 59 and 60 of the *Yukon Evidence Act*, R.S.Y. 2012, c. 17; and Rule 49 of the *Rules of Court*, O.I.C. 2009/65.

Wills

The Order (Ministerial Order 2020/39) allowing for wills to be signed remotely has been repealed. Therefore, the requirements for execution, revocation, alteration and revival of a will must be signed in accordance with ss. 5, 10, 11 and 12 of the *Wills Act*, R.S.Y. 2002, c. 230.



Chief Justice S.M. Duncan

APPENDIX A



Notice to public and profession - COVID-19 Update

August 4, 2021

This notice is an update to our November 20, 2020 notice about mask-wearing in the courtrooms and courthouse.

Effective August 4, 2021, the Yukon government has lifted certain COVID-19 restrictions, including the requirement to wear masks in indoor public spaces. However, both the Chief Medical Officer of Health and Yukon government officials are continuing to recommend mask-wearing as an effective way to prevent the spread of COVID-19.

Courthouses and courtrooms are indoor public spaces and individuals often have no choice about attending court. It is also a workplace for many people.

As a result, mask-wearing will be required by anyone attending certain places in the courthouse. Those places are:

1. The space outside Courtroom 5.
2. The stairs and elevator leading to the second and fourth floors on the court side of the building.
3. The space on the second floor outside Courtrooms 1, 2, 3, and 4.
4. The Supreme Court boardroom, and the Territorial Court boardroom subject to the direction of the presiding judge.
5. All courtrooms, subject to the direction of the presiding judge.
6. The public side of the Court Registry.

Physical distancing will continue to be maintained wherever possible.

Hand sanitizers and wipes will continue to be available in the courtrooms and at each entrance to the atrium. Plexiglass barriers around the witness stands will remain in place and other barriers will be available for use at counsel tables if required.

We remind everyone to stay home if you have symptoms that could be COVID-19.

Thank you for your continued cooperation and compliance with these requirements that help us protect the health and safety of everyone.

Chief Justice S.M. Duncan

Chief Judge M. Cozens