

IN THE TERRITORIAL COURT OF YUKON

PRACTICE DIRECTION #17 Small Claims Court

Filing of Faxed Documents

As a convenience to parties involved in Small Claims proceedings, documents may be filed in the Court Registries by facsimile (fax), provided:

1. The faxed document is sent to the registry where the action was commenced;
2. That the original document is promptly mailed to the same registry;
3. The original document is received by the appropriate registry within seven (7) working days of receipt of the faxed document; and
4. The original and faxed document are identical in every substantial respect.

The originating Claim (Form 1) or Reply (Form 7), may only be filed by fax if accompanied by credit card information authorizing payment OR other arrangements have been made for payment of the appropriate filing fee.

Court Registries in the Yukon:

Whitehorse Court Registry

P.O. Box 2703, J-3 (mailing)
2134 – 2nd Avenue (attendance)
Whitehorse, YT Y1A 2C6
Fax: (867) 393-6212

Watson Lake Court Registry

P.O. Box 192
Watson Lake, YT Y0A 1C0
Fax: (867) 536-7564

Dawson City Court Registry

P.O. Box 651
Dawson City, YT Y0B 1G0
Fax (867) 993-5311

Chief Judge Faulkner
March 21, 2006