



COURT OF APPEAL OF YUKON

**Court of Appeal of Yukon**  
**Practice Note (Civil and Criminal)**  
**Title: Addressing the Court**

**Issued: 18 May 2017**

**Effective: 01 June 2017**

**Cite as: *Addressing the Court* (Civil & Criminal Practice Note, 01 June 2017)**

This practice note deals with introductions or addressing either a division of the Court of Appeal, a Justice in chambers, or a Registrar. It is primarily for the benefit of more recently called members of the legal profession who are, or will be, making their first appearances before the Court, but may also be of use to those who are self-represented.

The long-standing practice in the Court is as follows:

- The appellant(s) or their counsel sit on the left side of the courtroom (facing the bench) and the respondent(s) or their counsel sit on the right;
- Parties rise when the Court is called to order and the judges enter the courtroom. Parties bow when the judges bow and then resume sitting;
- After a case is called, the appellant(s) or their counsel stand and make introductions, indicating for whom they act, and then resume sitting;
- If the appellant is represented by more than one counsel, senior/lead counsel introduces himself or herself and then introduces other counsel, who stand while being introduced; senior/lead counsel resume sitting after introductions have been completed.
- If there are separately represented appellants, then the introductions of counsel for each appellant should, in turn, follow, in accordance with the practice set out above;
- The introductions of the respondent(s) or their counsel follow those of the appellant(s), in accordance with the above practice;
- The introductions of the intervenor(s) or their counsel follow those of the respondent(s), in accordance with the above practice;

- After introductions have been completed, the presiding judge will indicate how the Court wishes to proceed. When called upon, parties should move to the podium to address the Court;
- Only one person should be standing and addressing the Court at any given time.

On motions or applications before the Court or on chambers matters, the foregoing should be read with "applicant" replacing "appellant", and "respondent" being the respondent on the motion or application.

Justices of the Court of Appeal are referred to as "my lord" or "my lady" or collectively in plural form. In a Registrar's hearing, the Registrar is addressed as "your honour."



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Sharon Kerr  
Registrar of the Court of Appeal of Yukon

History: This is a new practice note.